



ART ON LINCOLN

Takin' It to the Streets

Thursday, August 29th, 2019 3pm – 9pm

Downtown Fergus Falls, Minnesota

EVENT INFORMATION

Thursday, August 29, 2019 3pm - 9pm

Art on Lincoln is being held in Downtown Fergus Falls on "main street" – Lincoln Avenue.

Art on Lincoln offers both fine and functional arts and crafts. Works must be original in concept and design and handmade by the artist, who is present at the show. This is a makers / producers only show.

SET UP TIME

Set-up – Thursday, August 29th from 1pm – 3pm, you are expected to sell the entire time and not to close or tear down until after intermission of the show.

ART SELLERS BOOTHS

Booth fee for a 10x10 space is \$65. A 10x20 space is \$120.

INFORMATION BOOTHS ONLY (no Sales)

Booth fee for a 10x10 space is \$10. A 10x20 space is \$20.

Exhibitor is responsible for providing all canopies, chairs, tables, displays, etc. No items will be provided by Art on Lincoln or any of its sponsors. Please note: we have limited outlets available for power.

All Payments must be received by 12pm noon of August 28th, 2019.

Application and payment available online at www.fergusarts.org

OR

Mail application and payment to:

A Center for the Arts
Attn: Art on Lincoln
124 West Lincoln Ave
Fergus Falls, MN 56537

INSURANCE

Each exhibitor must provide a "Certificate of General Liability Insurance". Certificates must be sent with the application or mailed and received prior to August 28th at 12pm noon.

TAX FORMS

All exhibitors & food vendors must complete an IRS Operators Certificate of Compliance ST19 (available on the MN Dept. of Revenue website at www.taxes.state.mn.us.)

The ST19 form must be returned with application to be eligible for Art on Lincoln.



2019 ARTIST/ARTISAN APPLICATION

Show Date: August 29, 2019

Applications must be received by 12pm noon of August 28th, 2019

Mail to: A Center for the Arts, Attn: Art on Lincoln,

124 West Lincoln Ave, Fergus Falls, MN 56537

Checks payable to: A Center for the Arts

Name: _____ Phone: _____

e-mail _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Vehicle License Plate Number _____ Trailer License Plate Number _____

Art Sellers Booth Sizes and Payment (select one):

10x10 Space: Cost is \$65. _____

10x20 Space: Cost is \$120. _____

Information Booth sizes and Payments (select one):

10x10 Space: Cost is \$10. _____

10x20 Space: Cost is \$20. _____

First come first serve for booth assignments. Canopies, etc must be weighted via sand, water, etc. This event is on the street and stakes or attaching to other items will not be allowed.

Check here if you need power. _____

Please check one category for your work. Only items made or produced by you will be allowed to be sold. No wholesalers allowed.

- Handmade Clothing Enhanced Clothing Pottery/Ceramics Sculptures Jewelry
 Painting/Drawing Glass/Porcelain Woodwork Handmade Body Products Furniture
 Flowers Textiles/Fibers Stained or Fused Glass Photography/Graphics
 Repurposed Art Metalwork Other (please describe)

General Description of your work must be included

Liability insurance is required. Please see details above. Which of the following fits the status of your Certificate of Insurance?

___ Certificate of Insurance enclosed with application

___ I will send my certificate of insurance by 12pm noon August 28, 2019.

___ My current policy insurance expires_____. I will send a Certificate as soon as a new one is available.

You are responsible for collection and reporting of MN Sales Tax. A completed ST19 must be included with your application or provided at check in.

Minnesota Sales Tax Permit Number _____ (You must have State of Minnesota Sales Tax Permit Number to participate.)

Your signature binds you to the following RULES & REGULATIONS:

1. I affirm that all work displayed or sold at my booth is of my own design and created by me, I will maintain inventory sufficient to cover anticipated sales and be present both days of the event.
2. I have secured any necessary permits or licenses for the use of any copyrighted or trademark materials and indemnify Art on Lincoln, A Center for the Arts, and Kaddatz Galleries and any of their respective agents from any claims of infringement.
3. I agree to have my booth completely set-up by 3pm Thursday and I understand early closing or tear-down is not permitted.
4. I grant permission to A Center for the Arts, Kaddatz Galleries, and Art on Lincoln to use images of my work to promote the event without compensation.
5. I understand I am totally responsible for my booth and exhibited property, including all set-up, display, sales, security, tear-down and disposal of trash. I release A Center for the Arts, Kaddatz Galleries, Art on Lincoln, volunteers and agents from all responsibility for any loss, damage or theft of my work or other materials.
6. Any proceeds derived from the sale of my product are entirely mine and I am solely responsible for collecting and submitting any applicable sales taxes.
7. I agree not to use drugs or alcohol on event grounds; I will not disturb or harass fellow exhibitors in any way.
8. I understand a \$50 service charge will be assessed for any NSF checks.
9. I understand that cancelation of booth rentals after August 22nd is nonrefundable.

All information provided in this application is correct. I have read the application and agree to abide by its content. I agree to indemnify and hold harmless A Center for the Arts, Kaddatz Galleries, Art on Lincoln and its employees, volunteers, the City of Fergus Falls and private property owners from any loss or liability that may arise as a result from my entry in Art on Lincoln and will provide a "Certificate of General Liability Insurance".

Applicant's Signature_____ Date_____

Signature is required in order to become an exhibitor at Art on Lincoln.